



# ANNUAL REPORT 2017/2018

29-Oct-18

Inverloch Community House  
Inc.

VISION: The House in The Hub Connecting  
our Community -

*Inverloch Community House 2018 -2021  
Strategic Plan (Draft)*

# annual report 2017/2018

## COORDINATOR REPORT

This year has been a year of operational development and better understanding the needs of the community.

Each year we strive to continue supporting and learning from our community within a functioning and inclusive environment. Our steady pool of volunteers has patiently endured the fine tunings of our administrative practices, including updating software and the installing of functional office furnishings. Their patience, support and input are greatly appreciated and have helped us to become a more effective organisation.

With the Committee of Governance taking the leading role, the House hosted a Conversation Café. Inverloch 3996 was brought on board to assist with our media campaign which proved to be a great success. The café was a way of capturing the voices of the community which would drive our 2018 -2021 Strategic Plan. As a result, the top priorities to come out of the conversation were: *more exposure to social media, networking-bringing people together and the top priority being the exchange of ideas between groups - working in partnerships*. A Draft Strategic Plan has since been developed which you will find attached. A special mention to our Committee of Governance members Eric Swift for facilitating the Conversation Café, and Andrea Evans- McCall for facilitation of the Strategic Planning Day.

In partnership with South Coast Primary Care Partnership the House hosted a Free From Family Violence Community BBQ in December. A great turn out of students and parents from Inverloch Kongwak primary school attended the event along with many other community residents. Orange artworks were collated by the children on the day which now sit within the house as a reminder of the importance of supporting a community free of family violence.

**PURPOSE:** Fostering Community Connections by Providing a Supportive Environment To Learn, Share Ideas, Skills & Information

*Inverloch Community House Strategic Plan (Draft) 2018 - 2021*

In the early part of the year we had great success with the 4 Steps for Life program hosted by our 2 volunteer champions, Liz Jacob and Carmel Cattach. As a result, over 50 people attended the sessions with the majority of participants indicating the 4 Steps for Life program was worthwhile *and that confidence levels in performing CPR were improved*. Due to the success of the program, we were approached by The Heart Foundation and local organisation GippSport to work in collaboration on a community CPR awareness pilot project taking place in the new year. We look forward to sharing the results of further down the track.

In May we celebrated National Volunteer Week 2018 by enjoying a lunch at a local café. It was a day of acknowledging and thanking our many wonderful volunteers who contribute and devote a huge amount of energy, skills, humor and pride to the House. Our volunteers work in many aspects of the House such as Committee of Governance, working in the office administration, hosting soup cafes, summer sizzle BBQ's, Information Technology and delivering courses. The House continues to grow and benefit from their dedication and support. We are continually grateful for all their efforts throughout the year.

Later in the year, the House commissioned Inverloch Kongwak Primary to create a mural to be situated on the external wall of the building. The concept of the mural was a direct result of community feedback. With the Community House situated within the Community Hub, there is generally a lot of confusion as to where the House is located, and very often the House is confused with the Hub. The mural was a way of creating our own identity both visually and creatively. Under the guidance of talented artist and teacher Sarah Reark, every child in the school lay a brushstroke to board to create a beautiful and visually stunning piece of work. The artwork has created quite a stir in the community with people dropping into the house or posting onto our Facebook page to express their feelings about the work. Remarks such as ***WOW it looks fantastic, what a wonderful piece of work, well done what a great community project, it's great to see the community house putting some color into Inverloch***. We are extremely proud of the mural and grateful to Sarah and all the students from Inverloch Kongwak Primary School for their contribution to the House and community.

Finally, with the success and popular demand of group activities such as the Op Shop Tours, a new Art Tour as well as a Sour Dough Bread Making course was introduced. All sessions were booked out way ahead of the course which prompted waiting lists to be put into place. In cases such as the Sour Dough Bread Making participants were so keen we introduced an additional session. The introduction of other activities such as the Walk and Wag were a direct result of community expressing the desire to start a group that was

like the Walkie Talkie's activity but with their dogs accompanying them. This was a way for people to connect through their beloved animals while also getting in their daily physical exercise fix.

Last but not least we would like to acknowledge our stakeholders and the many local organisations that have supported and contributed to our community events throughout the year.


Lisa Archibald

Coordinator  
Inverloch Community House Inc.

- Inverloch Paul the Pieman
- Inverloch Quality Meats
- Inverloch Lions Club
- Bass Coast Shire Council
- South Coast Primary Care Partnership
- Inverloch Foodworks
- Anglicare Gippsland
- Ian Symonds and Associates
- Planet Ark
- Dirty Three Wines

Mitre 10 Inverloch  
NDIS Latrobe Health  
Inverloch Kongwak Primary School  
Anderson Inlet Angling Club  
Woolworths Wonthaggi  
Inverloch Men's Shed  
Aldi Wonthaggi  
Inverloch 3996  
Share the Dignity  
Ambulance Victoria





**A Taste of South India - Bus Tour**

*With Thara & Sam*

DATE: FRIDAY 21 SEPTEMBER  
 TIME: 9:30AM - 5:00PM  
 WHERE: MEET REILLY ST OUTSIDE OF HUB  
 COST: (M) \$30 (NM) \$35  
 BOOKINGS AND INFO: PH 5674 2444  
 E. OFFICE-ICHI@DCSI.NET.AU  
 MAXIMUM OF 8 PEOPLE

AN INVERLOCH COMMUNITY HOUSE INITIATIVE

6:30- 8:30PM  
 EVERY 2ND  
 WEDNESDAY  
 FROM MAY  
 2ND  
 \$40  
 (5 WEEKS)

**FELTING**



**CROCHET**

INVERLOCH  
 COMMUNITY  
 HOUSE  
 PH 5674 2444



Thursday 21st June 2018

## Sourdough Breadmaking Masterclass

With Lisa Satori from Dirty Three Wines

7-9pm  
 \$50  
 Dirty Three HQ 64 Cashin Street, Inverloch  
 For Bookings Ph (03) 5674 2444

An Inverloch Community House Initiative



Inverloch Community House

**LET'S SHAKE IT UP**

Come and Have Your Say

**Join our Conversation Cafe**

Wed. May 9th  
 1-3 pm or 7-9 pm  
 Inverloch Community Hub  
 RSVP 5674 2444

[www.eventbrite.com.au/e/conversation-cafe-tickets-44966118872](http://www.eventbrite.com.au/e/conversation-cafe-tickets-44966118872)  
[www.eventbrite.com.au/e/conversation-cafe-tickets-44966364607](http://www.eventbrite.com.au/e/conversation-cafe-tickets-44966364607)

*In 2017/2018 an AVERAGE WEEK at Inverloch Community House:*

- *volunteers contributed over 50 hours per week (not including COM hours)*
- *over 200 people utilised the house*

## PRESIDENT'S ANNUAL REPORT

I am pleased to present the President's Annual Report for 2018.

Our membership at the end of the financial year was over 320, once again slightly up on the previous year, and again reflecting a growing range of offerings of the House and a growing rate of participation. The membership fee is still a very low \$10 plus GST. There was an intention to increase the fee, but due to a desire to keep the House membership as accessible to as many people as possible, and because of the relative financial health of the House, the Committee decided to keep the fee as it is.

We have upgraded the office computers over time to improve operation and digital security, and recently we have focused on the physical security of the office. This is to improve protection of the office equipment, but more importantly physical information and records that we hold. You may have noticed the roller security screen that is now over the front bench, and soon a security gate will be installed underneath.

We extend our sincere thanks to all the groups who have assisted the House with many activities and supported the House in other ways.

Once again, a special thank you to all our dedicated volunteers, without which the House could not operate. We are always looking for new volunteers, so to anyone who is thinking of joining, we can be certain that they will find it a rewarding experience in a very friendly and enthusiastic team.

I must also thank the Committee of Governance . We have had several new committee members join us in the past year, and they have certainly stepped up to become very effective – and we've had a lot of fun. It's fair to say the Committee is operating very well and it's an enjoyable group to be in. Personally, after four years as president I will be stepping down in the coming year, although I will remain on the Committee as a general committee member.

Thank you once again to our House coordinator, Lisa Archibald, who continues to bring fresh ideas and enthusiasm to the House, and keeps the place running day-to-day. Please take time to read her report for details of the House activities through the year.

Sincerely,

Robert Kenyon

President



## TREASURER'S ANNUAL REPORT

I am pleased to present the Annual Treasurer's Report for 2017-2018. This financial year to June 30, the House had a net surplus of \$10,288 on a total income of \$99,748 and expenses of \$89,460.

The total equity for the year was \$107,300, up on last year's total equity of \$97,012. It is pleasing to note that Membership has increased from \$2,576 to \$2,725 and student contributions from \$22,496 to \$26,658 both indicating a healthy future for the House.

The Financial Report was prepared by Cardell Assurance and Audit of Wonthaggi, and an independent assurance of the report was completed successfully.

Overall, I'm pleased to report that the House finances are in a healthy state as at June 30<sup>th</sup> 2018.

In closing, I would like to take this opportunity to thank Jared from Cardell Assurance for his ongoing guidance, Lisa for her excellent operation of the House and the Committee of Governance for general support.

Etsuko Yasunaga

Treasurer

# Inverloch Community House Inc

AOO30114D

ABN No. 65 010 813 131

5<sup>th</sup> October 2018.

To: Members of the Inverloch Community House

## NOTICE OF 2018 ANNUAL GENERAL MEETING

The Committee of Governance has called the Annual General Meeting of the House for Monday 29<sup>th</sup> October for 1:30pm start. It will be held at the Inverloch Community House, Inverloch Community Hub, 16 A'Beckett Street), Inverloch. Light refreshments will be served.

Purpose:

- To confirm the Minutes of the Annual General Meeting October 2017
- To receive and consider the Annual Report
- To receive and consider the Financial Report
- To elect Officer Bearers and Ordinary Members of the Committee of Governance
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Nominations are sought for the Committee of Governance , and a nomination form is enclosed for your use. Nominations must be in the hands of the Secretary by close of business 24<sup>th</sup> October 2018. Nominees must be financial members of the House.

Also provided is a Proxy Form, should you be unable to attend on the night. If you use one of these forms you must be a financial member eligible to vote. These are to be returned to Sue Haddock by the 24<sup>th</sup> October.

Immediately following the AGM, we will have a guest speaker, Michelle Ward who will speak on "Plastics & The Environment", a subject which should be of interest to us all.

The reports will be made available on line shortly, and the committee asks that where possible you read the documents prior to the meeting. Some printed copies will be available on the night.

THE COMMITTEE LOOKS FORWARD TO SEEING YOU ON THE 29 OCTOBER 2018.

Sincerely,

Robert Kenyon

President