

ANNUAL REPORT 2021/2022



**Inverloch
Community
House Inc.**

'The House In The Hub'



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STRATEGIC PLAN 2018 - 2021

Our Vision

The House in The Hub Connecting Our Community

Our Purpose

Fostering Community Connections by providing a supportive environment to learn, share ideas, skills and information.

Inverloch Community House aims to ensure we operate in conjunction with our policies and procedures in line with the Neighbourhood House Victoria best practice framework.

Goal 1 Our Community

To provide opportunities for enjoyment, contributions and learning

Goal 2 Our Partners

To actively develop and promote partnerships, relationships and networks

Goal 3 Our House

To operate a viable, effective and accountable Community House.



COMMITTEE OF MANAGEMENT

President:

Emily Physick

Treasurer:

Mary Carne

Secretary:

Heather Fraser

Ordinary Committee Members

Mike Burchett

Anne Marie Dieperink

Sue Lester

Volunteer

Gero Gardener



Volunteer

Geoff Haddock



Volunteer

Julie Buckland



PRESIDENT'S REPORT

It's my pleasure to present this annual report for the 2021-2022 year on behalf of the Inverloch Community House Committee of Management (CoM).

Our House Co-ordinator Lisa Archibald has once again delivered a program full of activities to appeal to a wide range of interests. There's so much that goes on behind the scenes to pull these together each term, and we're grateful for Lisa's efforts in both co-ordinating these and supporting the new ideas and smooth running of each one.

We farewelled our retiring support officer Jill Vella in December, wishing her well in taking a much deserved break. Jill has been an amazing support to Lisa and all our volunteers for a number of years and particularly via her social media posting throughout the pandemic to keep us all connected. We are extremely fortunate to retain Jill as a House member, supporter and tutor.

For all the great work that our staff do, there's no way our, or any, community house can operate well without dedicated volunteers. Throughout 2021-22 we have had a superstar team who have welcomed members and visitors with a smile and kind word, kept the office running smoothly, put in a lot of extra time to cover for one another due to illness or travel, delivered weekly classes and get-togethers and put together the Community Expo. A huge thank you to everyone, with a special mention to Gero Gardener and her team for imagining and delivering the Expo.

I would also like to acknowledge the wonderful volunteer Committee of Management. It's not always the most exciting or glamorous role, but the House can literally not operate without the CoM, so I am grateful for everyone's time and efforts. The CoM provides the strategic direction for the House, ensures policies and procedures are in place and monitors the performance of the organisation.

Thanks to our retiring members Sue Lester and Mike Burchett for your wise advice and good ideas, and our retiring Treasurer Mary Carne. Mary came without experience to the role but has been so willing and dedicated, and has done a wonderful job. Thank you also to our remaining committee members Anne Marie Dieperink and Secretary Heather Fraser. The CoM remains in very safe and capable hands and looks forward to welcoming new members.

In closing, I would like to thank you all for the privilege of serving as your President. Like the two previous years, Covid-19 has had a big impact on the House, our activities, our members and our community. We spent much of the second half of 2021 in lockdown, and the risks and impacts are certainly continuing in 2022. I am extremely grateful for the tireless efforts of our brilliant staff and wonderful volunteers. Everyone has worked extremely hard to keep our members connected and participating in community life, and for the House to be open and running well.

Thank you all!

EMILY PHYSICK



President; Committee of Management

FINANCIAL SUMMARY

I am pleased to present the annual Treasurer's report on the 2021-2022 financial year for the Inverloch Neighbourhood House.

Our Total income for the last financial year was \$141,628.21 less \$14,180.43 in cost of sales, resulting in a gross profit of \$127,447.78.

Expenses totalled \$104,473.33 so leaving a net profit of \$ 22,974.45.

Of note the House is yet to generate the amount of income from memberships and student contributions it saw pre-Covid, however the membership numbers have increased from 132 in 2020-21 to 235 this financial year, thus generating an income of \$2627.

Apart from membership levies the primary sources of income were the quarterly payments from Department of Families, Fairness and Housing (previously called DHHS) for the Neighbourhood House Coordination Program.

The House also received two grants.

One was instigated by Gero Gardener who, as a volunteer, was responsible for planning and managing the inaugural Inverloch "Expo", to which the Bass Coast Shire contributed \$1000. The other grant of \$2180 from Fisheries Victoria was organised by our Co-ordinator, Lisa Archibald, and the funds allocated to a very successful Female Fishing clinic.

The House has two ongoing term deposits with Bendigo Bank, which generated \$907.48 in interest for the year.

I would like to acknowledge the donation of \$1200 the Walkie Talkies group made to local schools and organisations in the past financial year.

A full financial report has been prepared by Cardell Assurance and Audit of Wonthaggi and an independent audit completed successfully. It is included at the end of this Annual Report document.

I am retiring from the position as Treasurer at the annual general meeting. Thank you for the opportunity to contribute to the House.

Yours sincerely

MARY CARNE



Treasurer; Committee of Mangement



COORDINATOR'S REPORT

Our Community

The year started off slowly with many members of our community still experiencing a degree of anxiety and insecurity as pandemic circuit breakers and mandatory vaccinations were implemented. While the House maintained best practice in safely proceeding forward, our community still showed some reluctance in venturing out. Eventually as the pandemic eased and our new world started to become familiar and less restrictive, our community responded and began slowly making the journey back to the House. The pandemic reminds us of the impact of disconnection, the importance of community and the fundamental factor Community Houses play in reconnecting and supporting.

Program and Activities.

The much loved **Soup Café** was one of the activities deeply affected by the lock-downs. We came so close many times in the earlier part of the year to hosting the event only to be interrupted by snap lock-downs. We did however manage to host several cafes in 2022 which were a welcome opportunity for community to reconnect. Hearing Australia once again attended the cafes offering free hearing tests. It has been our pleasure to support and partner this vital organisation and look forward to their participation in the coming years.

Julie Buckland, our volunteer coordinator of the cafes was able to demonstrate her skills and learnings and carried out an incredible job of accommodating the event to ensure a safe and practical experience for all. I would personally like to thank Julie for her continuous dedication, professionalism and sense of fun. We are very fortunate to have volunteers such as Julie on board. The café remains to be a very popular and successful event 7 years on.

Activities such as the **Safe Seats Safe Kids** program also prone to cancellations and rescheduling still managed to attract a healthy number of participants when commencing. Over 50 seats were safely fitted over the four months. The partnership with Neighbourhood Houses Victoria, Safe Seats Safe Kids and Inverloch Childcare remains to be a valuable and successful affiliation to the House.

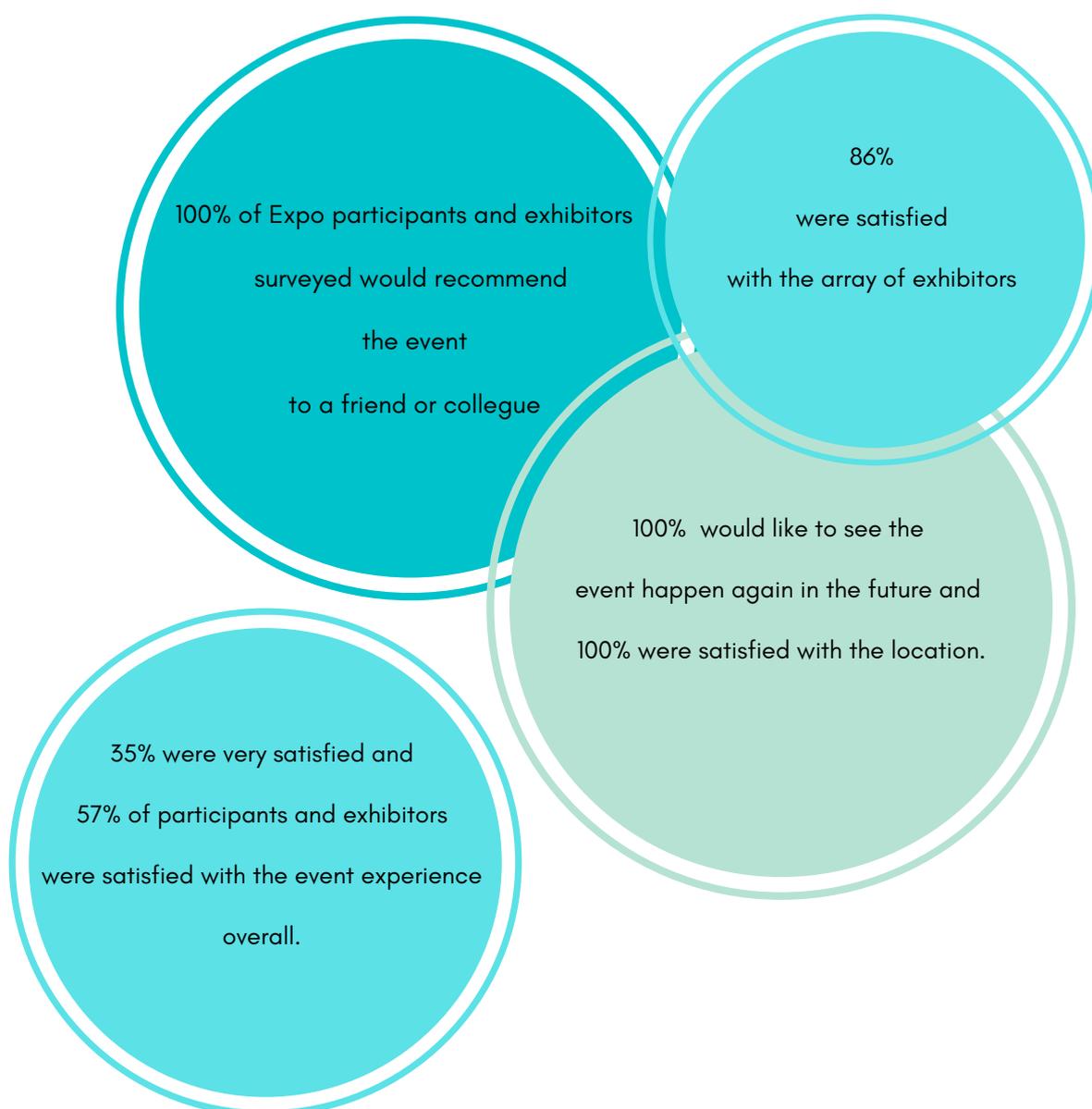
Book Club, Chatty Crafters, IT Support, Flower Arranging, remain a stable attraction, while Seated Yoga, Circle Dancing and Line Dancing may have initially been a slow progression, eventually regained healthy participant numbers as restrictions eased.



Community Expo

In March the House launched its first ever Community Expo. Initiated by Volunteer Gero Gardener, the House sustained the event in becoming a great success. The primary purpose was to create an opportunity for community groups and not for profit organisations to reconnect, demonstrate and showcase organisations individually and collectively as representatives of the area. Over 50 exhibitors participated on the day. Inverloch Scouts, Anderson Inlet Angling Club, Bass Coast Refugee Support group, Bendigo Bank, Department of Land and Water, South Gippsland Yacht Club were but a few participating exhibitors. The Exhibitors data base, consequently proved to be an additional bonus and useful resource for participating organisations including Bass Coast Shire Council. The House will continue to work with Community organisations in securing a sustainable future for a biannual event, encouraging and supporting the coordination and management of the event for years to come.

Exhibitors and public attendees feedback



Our Partnerships and Stakeholders

The Catch Clean and Cook - Women's Fishing Clinic, a partnership with the **Anderson Inlet Angling Club Inverloch** and **Victorian Fisheries Authority - Recreational Fishing** proved once again to be great success. The adaptation to the clinic was a result of feedback from previous attendees. While the initial group enjoyed the experience of learning to catch fish, participants felt elements to the course were missing. Funding from Fisheries Victoria enabled the women to experience the complete package, with additional components of the course delivered by the Angling Club volunteers and a knowledgeable local cook. Through the funding not only were we able to deliver a unique course, the additional bonus of purchasing rod, reels and tackle sustains the course delivery well into the future.



In June we conducted a number of sessions around **Staying Safe Online**. The sessions were instigated out of the concern from the local **Bendigo Bank** and **Victorian Police**. Both organisations were experiencing high levels of breaches in cyber security and felt it important to address the issue locally. The House was recognised as a conduit to relaying information and empowering community. Over 20 participants attended each session. Peter Greening a volunteer of the House played an integral role in providing up to date information. As an outcome the House maintains cyber security sessions on an ongoing basis and continues to maintain healthy working relationships with Bendigo Bank and local police.

Staying Safe Online participant feedback

"the staying safe online was really useful".

"I feel so much more confident now I know what to look out for on line".

'that was fantastic, I learnt so much".

Additional partnerships and funding support included **Bass Coast Shire Council** grant of \$2000.00. The funding enabled the purchase of laptops and tablets to assist with COVID Marshall check ins as per State Government guidelines. A **quick response grant** of \$1000.00 was also secured through Council, financially contributing towards our Community Expo along with successfully receiving over \$10,000.00 in State Government Business Cost Assistance funding. All important financial contributions upholding the safety of our community and House.



Our House

In 2018, after a massive advocacy campaign undertaken by the sector, the Victorian State Budget provided a four year funding expansion for the Neighbourhood House Coordination Program. Inverloch, along with 6 other Gippsland Houses received funding to increase coordination hours to 25 hours per week. 27 new Neighbourhood Houses also received funding amounting to 4,800 hours across the State to networks to improve support. It was widely understood this funding was ongoing as indicated in DFFH funding Agreements.

In March 2022 Neighbourhood Houses across the State were notified by NHVic that the 2018 up lift funding was non recurrent. NHVic and the Department of Families, Fairness and Housing lobbied internally but were initially unsuccessful in securing funding in the up-and-coming budget and relied on the lobbying of the Sector to ensure the 2018 up lift funding remain in place. Houses across the State including Inverloch lobbied for funding security addressing local MPs and State Ministers. The sector was partially successful in securing a variation to the DFFH agreement up until 2024. We continue to work together as a sector and as a network, lobbying for a guarantee of transference to secure recurrent State Government funding.

Neighbourhood houses have a significant and meaningful impact on the individual lives of Victorians and hundreds of local communities across the state. We will continue to work in partnership with the neighbourhood sector to support the important contribution you make now and in the future.

Philip O'Meara Executive Director Children Families Community and Disability

A number of our Committee members will be retiring this year. I would like to thank them for their continuous support and devotion. Our President Emily Physick has been a dedicated and enthusiastic addition to the committee. We will miss her friendly face and support and wish her the best of luck in her future endeavors. Mary Carne has shown compassion and determination through out her role as treasurer. Thank you Mary for 'giving it a go' and proving how very capable you are. Sue Lester I wish you all the best with Riding for the Disabled. I am sure your passion for the organisation will be greatly appreciated. It was great to have you on board and thank you for your loyalty and support. Mike Burchett thank you for your wise and informative approach. It's unfortunate we werent able to retain your insight and knowledge a little longer. Thank you for the time you were able to committ and I wish you all the best in your travels and to you and your family. They are very lucky to have such dedicated parents and grandparents.

I look forward to working with the new committee and navigating our way into the new year. I am sure there will be many more challenges to come and feel confident in our strength together in achieving the best outcomes for our community.

Our Volunteers

It goes without saying that our volunteers are the very back bone of the House. I feel very fortunate to have worked alongside such amazing, skilled and dedicated people. I would like to make a special mention of Jenny Cummings who officially retired from her volunteer role in the later half of the year after being with the House for over 5 years. Jenny's allegiance and proficiency to her volunteering role were to be admired and as the coordinator, were truly appreciated. I wish Jenny all the best in her "final final" retirement. Gero Gardener and Julie Buckland have both gone above and beyond their roles as volunteers. Their support and understanding of community development is a wonderful asset to the House and community. I look forward to continuing working together into the future.

Lastly I would like to thank the community for "hanging in there" through the pandemic and throughout the rest of the year. For many (including myself) there has been many challenges and hurdles navigated. Sharing the experience with such a welcoming and aware community has made it all just that bit more easier. I look forward to our year ahead.

LISA ARCHIBALD

Lisa Archibald

Coordinator

OUR VOLUNTEERS

Ally Quilty

Gero Gardener

Tania Burcham

Jen Cummings

Julie Buckland

Peter Jones

Peter Gardener

Annette Wilkinson

Diane Burchett

Chris Busuttil

Joy Flannagan

Judy Wright

Christine Tuttle

Wendy Rees

Geoff Haddock

Clare Riddoch

Bev Huntley

Cathy Bruton

Deb Williams

Suzanne Gates

Brad Gilmore



OUR PARTNERS AND STAKEHOLDERS

CWA Inverloch
Anglicare Victoria
Rotary Inverloch
Lions Inverloch
Inverloch Men's Shed
Inverloch Kongwak Primary School
Inverloch and District Pre School
Inverloch Childcare
Anderson Inlet Angling Club
Victorian Fisheries Authority
GippSport
Safe Seats Safe Kids
3mFM
South Gippsland Sentinel Times
Bass Coast Health
Inverloch Library
Friends Of Inverloch Library
Bendigo Bank
Hearing Australia

Paul The Pieman
Inverloch Quality Meats
Foodworks Inverloch
Mitre 10 Capeview Inverloch
Bunnings Wonthaggi
Inverloch Newsagency
Close The Gap
South Gippsland Mental Health Carers' Support Group
KoGo
Bass Coast Shire Council
Neighbourhood Houses Gippsland
Inverloch Community Hub
Neighbourhood Houses Victoria
Department of Families Fairness and Housing
Victorian State Government



ACTIVITIES

Bass Coast Writers*

Android Phone, Tablet, Computer Training and MyGov

Book Club

Chatty Crafters

Circle Dancing

French*

Italian*

Line Dancing

Pilates*

Walkie Talkies

Welcome to Inverloch Morning Tea

Safe Seats Safe Kids

Catch Clean and Cook - Women's Fishing Clinic

First Aid*

Soup Cafe

Snapfish Book Making

In-house Painters

Apple iPhone Support

Flower Arranging

Seated Yoga

Community Expo

Staying Safe Online

Zine Making Workshop

Walk and Wag

Basic Car Maintenance

Doing Family Painting Workshop

Resume Writing

French Cooking

Current Affairs

Garment Repair Cafe

Seated Yoga

Power Saving Bonus

My Gov Support

Activities marked with an *
asterisk are on a room hire basis

Free BBQ!

The House In The Hub presents

Inverloch EXPO!

an exhibition of community organisations and groups

LEARN about community groups
SUPPORT community groups
CONNECT with your community

At the Community Hub lawn **MARCH 18**
4-7PM

www.inverlochcommunityhouse.org.au 5674 2444

KCH is proud to acknowledge the people of the Bunurong as the Traditional Owners and Custodians of this land and waters.

Join us in our

WELCOME TO INVERLOCH MORNING TEA

Monday 22nd August
11am - 12pm
FREE
@ Inverloch Community House
BOOKINGS 5674 2444

PROUDLY SUPPORTED BY



THE GLOBAL BESTSELLER

THE ROSIE PROJECT

2014 ABIA BOOK OF THE YEAR WINNER
2014 ABIA WINNER



GRAEME SIMSION

ZINE MAKING WORKSHOPS



4:30 - 5:30pm
Tuesday 26th October & 9th November
@ the Community House
Saturday 13th November
10:30 - 11:30am
@ Inverloch Library

One (environmental) penny is an independent print on recycled paper, offset printed by a local printer, cutting our carbon footprint in half.

Join Local **Sentinel Times Newspaper** Editor **Matthew Aile**

Gold Coin Donation

MINUTES 2021 ANNUAL GENERAL MEETING

Annual General Meeting 2021 via zoom

October 18 Monday

5:30 PM – 7:00 PM

Inverloch Community House Inc

16 A'Beckett St, Inverloch VIC 3996, Australia

Annual General Meeting for 2021

Chairperson

Andrea Evans-McCall

Minute Taker

Susan Haddock

Minutes

Call the Annual General Meeting 2021 to Order

Andrea Evans-McCall

5:30 PM – 5:32 PM

Present: Andrea Evans-McCall, Jenny Cummings, Emily Physick, Sue Haddock, Mary Carne, Mike Burchett, Susan Lester, Heather Fraser, Lisa Archibald, Geoff Haddock, Clare Riddoch, Gero Gardener, Peter Gardener, Jill Vella, Debra Van Rijn, Michael Nugent, Julie Buckland, Diane Garner, Sandra Gates, Maree & Mike Chambers, Heather Mak, Marilyn Wallace, Margi. Fischer, Lyn & Kevin Johnson

Apologies: Sharon Jarvis, Erin Cosgriff, Jenny Potten, Chris & Robyn Wood, Eleanor Morgan, Wendy Elson

Welcome and Introduction/Acknowledgement to country

Andrea Evans-McCall presided over the AGM, welcomed those present and acknowledge the traditional owners past and present.

Andrea outlined the proceedings of the meeting agenda and protocols to observe on zoom. The Annual General report was shared on screen as each spoke in their report.

Confirmation of the Minutes of the Annual General Meeting of 2020

Andrea Evans-McCall

5:37 PM – 5:42 PM

The 2020 AGM Minutes were emailed to registered zoom participants prior to the date of AGM for reading

Motion: Minutes of Previous Meeting be accepted as read

Carried: unanimously



President's Report

Andrea Evans-McCall

President gave a brief of her report

Motion: President's Report be accepted as read

Carried: unanimously

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Financial Report

Jennifer Cummings

Jenny delivered her report conveying how money was coming into the House and reported that the house is in a sound financial state.

Motion: The Financial Report be accepted as read

Carried: unanimously

Coordinator's Report Lisa Archibald

Lisa delivered her report mentioning highlights of 2020

Motion: Coordinator's Report be accepted

Carried: unanimously

Election of Office Bearers & Ordinary Members

Andrea Evans-McCall declared all committee positions vacant.

Geoff Haddock conducted the election of new committee members.

They are as follows:

President: Emily Physick

Nominated: Susan Lester

Seconded: Jenny Cummings

Vice President: n/a

Nominated:

Seconded:

Treasurer: Mary Carne

Nominated: Jenny Cummings

Seconded: Peter Jones

Secretary: Heather Fraser

Nominated: Jenny Cummings

Seconded: Rob Musilli

Ordinary: Susan Lester

Nominated: Emily Physick

Seconded: Jenny Cummings

Ordinary: Mike Burchett

Nominated: Emily Physick

Seconded: Susan Lester



Annual General Meeting 2021 via zoom

October 18 Monday

5:30 PM – 7:00 PM

Inverloch Community House Inc. 16 A'Beckett St, Inverloch VIC 3996, Australia

Confirmation of Annual Fee

Confirmation of annual fee to remain at \$11.00

Motion: Confirmation of Annual Fee

Carried: unanimously

Close AGM 2021

Andrea Evans McCall

5:52 PM – 5:54 PM

Andrea thanked everyone for attending and welcomed in the new Committee

The meeting was declared closed.

Guest Speaker Author Michelle Wright

Emily Physick

Michelle spoke on her journey of researching, interviewing and writing her novel

"Small Acts of Defiance" She took questions from Emily and a few from the audience

End of minutes



Book a free^{*} hearing check today

And take the first step to rediscovering the sounds you love

Hearing checks available here on: 13/09/2022 12:00pm – 12:30pm

The advertisement features a photograph of a smiling woman with white hair in a garden. A black banner with white text is overlaid on the image. Below the image is a blue banner with white text.

*Only 15 minute hearing checks are free. Other services may attract charges/fees or may be subsidised for those eligible under the Australian Government Hearing Services Program. A hearing check is a screening that helps identify people that may have hearing loss.

131 797 hearing.com.au

**An Inverloch Community House partner
Hearing Australia**

INVERLOCH COMMUNITY
HOUSE INC.

A0030114D

SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	2022	2021
INCOME		
Student contribution	16,927	7,886
Membership	2,627	3,319
Office services	69	13
DHHS grant	89,157	86,909
BCSC grants	2,813	-
DJPR grants	22,075	-
Victorian Fishing Authority	1,982	-
Neighbourhood Victoria	200	-
Hire income	3,007	1,155
Interest received	907	828
Soup café	177	166
Cash Flow Boost	-	5,000
JobKeeper subsidy	-	40,050
Victorian Government – Small Business Grant	-	5,000
Other income	905	-
Total income	140,846	150,326
EXPENDITURE		
Accounting review fees	650	620
Advertising & promotion	1,915	1,124
Annual leave provision expense	2,333	836
Asset purchases	2,094	2,538
Bad debts	26	-
Bank fees & charges	423	334
Book-keeping expenses	9,460	9,175
Cleaning/rubbish removal	2,010	620
Donations paid	646	125
Hire plant & equipment	1,224	2,680
Insurance	441	435
Internet expense	700	735
Long service leave provision expense	1,955	1,251
Mural project	-	1,042
Office expenses	1,396	540
Postage	331	286
Printing & stationery	3,222	3,732
Program expenditure	2,423	676
Project expenses	5,152	-
Rent	325	-
Repairs & maintenance	6	1,638
Soup café expenses	414	-
Staff amenities	1,738	645
Staff training	515	220
Subscriptions	1,932	1,066
Superannuation	6,737	6,610
Telephone expense	150	123
Tutor fees	7,662	773
Wages	67,374	80,003
Workcover	663	497
Total expenditure	123,917	118,324
Net surplus for the financial year	16,929	32,002

The accompanying notes form part of this financial report.

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

BALANCE SHEET

FOR THE YEAR ENDED 30 JUNE 2022

	2022	2021
CURRENT ASSETS		
Petty cash	-	100
Cash at bank:		
- Bendigo bank account	80,232	57,667
- Mastercard account	<u>206</u>	<u>149</u>
	80,438	57,816
Term deposits:		
- Bendigo # 2817	83,594	82,787
- Bendigo # 3249	50,303	50,203
Accounts receivables	44	29
TOTAL CURRENT ASSETS	214,379	190,935
NON CURRENT ASSETS		
TOTAL NON CURRENT ASSETS	-	-
TOTAL ASSETS	214,379	190,935
CURRENT LIABILITIES		
GST payable	4,269	1,527
PAYG payable	2,760	2,760
Superannuation payable	1,436	1,516
Provision for annual leave	8,136	5,803
Funds held for other groups:		
- Walkie Talkies	2,346	1,637
- Walk and Wag	1,430	1,430
- Autism Support Group	112	112
TOTAL CURRENT LIABILITIES	20,489	14,785
NON CURRENT LIABILITIES		
Provision for long service leave	6,213	5,402
TOTAL NON CURRENT LIABILITIES	6,213	5,402
TOTAL LIABILITIES	26,702	20,187
NET ASSETS	187,677	170,748
MEMBERS FUNDS		
Opening accumulated surplus	170,748	138,746
Current year surplus	16,929	32,002
TOTAL MEMBERS FUNDS	187,677	170,748

The accompanying notes form part of this financial report.

INVERLOCH COMMUNITY HOUSE INC.
A0030114D
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022

	Retained Earnings
Balance at 1 July 2020	138,746
Operating surplus for the year	32,002
Balance at 30 June 2021	170,748
Operating surplus for the year	16,929
Balance at 30 June 2022	187,677

The accompanying notes form part of these financial statements.

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

CASH FLOW STATEMENT

FOR THE YEAR ENDED 30 JUNE 2022

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Grants received	127,850	95,600
Interest received	907	828
Operating receipts	24,375	14,078
COVID-19 funding received	-	58,050
Payments to employees and suppliers	(129,703)	(128,006)
NET CASH PROVIDED BY OPERATING ACTIVITIES	23,429	40,550
CASH FLOWS FROM INVESTING ACTIVITIES		
Increase in term deposits	(907)	(50,827)
NET CASH USED IN INVESTING ACTIVITIES	(907)	(50,827)
NET INCREASE / (DECREASE) IN CASH HELD	22,522	(10,277)
CASH AT THE BEGINNING OF THE FINANCIAL YEAR	57,916	68,193
CASH AT THE END OF THE FINANCIAL YEAR	80,438	57,916

The accompanying notes form part of these financial statements.

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

NOTES TO THE CASH FLOW STATEMENT

FOR THE YEAR ENDED 30 JUNE 2022

CASH FLOW INFORMATION	2022	2021
a) Reconciliation of cash for purposes of cash flows:		
Cash on hand	-	100
Cash at bank	80,438	57,816
Total	80,438	57,916
 b) Reconciliation of net cash provided by operating activities to surplus from ordinary activities:		
Surplus from ordinary activities	16,929	32,002
<i>Changes in assets & liabilities</i>		
(Increase) / decrease in receivables	(15)	8,088
Increase / (decrease) in trade payables	629	(221)
Increase / (decrease) in provisions	3,144	787
Increase / (decrease) in GST	2,742	(106)
NET CASH PROVIDED BY OPERATING ACTIVITIES	23,429	40,550

c) The association has no credit standby or financing facilities in place.

d) There were no non-cash financing or investing activities during the year.

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2022

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on a cash basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in this financial report.

Accounting Policies

- (a) Income Tax**
The association is exempt from income tax due to the nature of its activities.
- (b) Plant and Equipment**
The purchase of items of plant and equipment are recorded as an expense in the financial year when the item is purchased.
- (c) Revenue**
Revenue is recognised when the entity obtains control over the funds which is generally at the time of receipt.

Grant revenue is recognised in the income statement when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be reliably measured.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.
- (d) Goods and Services Tax**
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of the acquisition of the asset or as part of the item of expense.
- (e) Employee Provisions**
Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

NOTES TO THE FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2022

NOTE 2: RELATED PARTIES

Members of the committee receive no payment or other consideration for their services as committee members. Where a member of the committee is engaged to teach courses or to act in a managerial capacity that person receives no special advantage or other consideration when compared with other employees or tutors.

NOTE 3: LEASE

The building is leased from the Bass Coast Shire Council.

A new lease has commenced from 1 March 2021 for 5 years with annual rental payable of \$318.38 plus GST.

INVERLOCH COMMUNITY HOUSE INC.

A0030114D

STATEMENT BY MEMBERS OF THE COMMITTEE

FOR THE YEAR ENDED 30 JUNE 2022

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 2 to 8:

1. Presents a true and fair view of the financial position of Inverloch Community House Inc. as at 30 June 2022 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Inverloch Community House Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Emily Physick
President



Mary Carne
Treasurer

10 October 2022

**INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT
TO THE MEMBERS OF INVERLOCH COMMUNITY HOUSE INC.
FOR THE YEAR ENDED 30 JUNE 2022**

We have reviewed the accompanying financial report, being a special purpose financial report, of Inverloch Community House Inc., which comprises the balance sheet as at 30 June 2022, the income and expenditure statement, the cash flow statement and the statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation of the special purpose financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and to meet the needs of the members. This responsibility also includes such internal control that the committee determine is necessary to enable the preparation of the special purpose financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express a conclusion on the special purpose financial report based on our review. We conducted our review in accordance with Australian Auditing Standard on Review Engagements ASRE 2415 *Review of a Financial Report: Company Limited by Guarantee or an Entity Reporting under the ACNC Act or Other Applicable Legislation or Regulation*, in order to state whether, on the basis of the procedures described, we have become aware of any matter that makes us believe that the special purpose financial report does not satisfy the requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* including; giving a true and fair view of the association's financial position as at 30 June 2022 and its performance for the year ended on that date; and complying with the Australian Accounting Standards to the extent described in Note 1 to the financial report and the *Australian Charities and Not-for-profits Commission Regulations 2013*.

ASRE 2415 requires that we comply with the ethical requirements relevant to the review of the special purpose financial report.

A review of the special purpose financial report consists of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review is substantially less in scope than an audit conducted in accordance with Australian Auditing Standards and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Conclusion

Based on our review, which is not an audit, nothing has come to our attention that causes us to believe that the special purpose financial report of Inverloch Community House Inc. does not satisfy the requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* including:

- a) Giving a true and fair view of the association's financial position at 30 June 2022 and its financial performance and cash flows for the year ended on that date; and
- b) Complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis of Accounting and Restriction on Distribution

Without modifying our conclusion, we draw attention to Note 1 to the special purpose financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's financial reporting responsibilities under the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the special purpose financial report may not be suitable for another purpose.

CARDELL ASSURANCE & AUDIT

Lyndal J. McKenzie
3A Billson Street
WONTHAGGI VIC 3995

13 October 2022